



# Kenya Coast National Polytechnic

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## REGIONAL FLAGSHIP MARINE TRANSPORT AND PORT LOGISTICS CENTRE

### EAST AFRICA SKILLS FOR TRANSFORMATION AND REGIONAL INTEGRATION PROJECT (EASTRIP) LOAN NO: P163399 REQUEST FOR EXPRESSIONS OF INTEREST

<b>Description</b>	Consultancy services for equipment specification
<b>Reference number</b>	KE-COASTPOLY-134867-CS-CQS

The Government of Kenya has received financing from the World Bank toward the cost of the East Africa Skills for Transformation and Regional Integration Project, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include the specification of equipment that the Centre of Excellence shall need to have in place for purposes of training the students.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: [www.kenyacoastpoly.ac.ke](http://www.kenyacoastpoly.ac.ke)

The Kenya Coast National Polytechnic now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required skills and qualifications, relevant experience and financial capability to perform the Services. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications.

A Consultant will be selected in accordance with the Consultants Qualification Based Selection method set out in the Procurement Regulations. Further information can be obtained at the address below during office hours (8am-5.00pm)

The Procurement Office

Kenya Coast National Polytechnic

PO Box 81220-80100

MOMBASA

[procurement@kenyacoastpoly.ac.ke](mailto:procurement@kenyacoastpoly.ac.ke)

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by 17<sup>th</sup> April 2020

Chief Principal

Kenya Coast National Polytechnic

P O Box 81220-80100

MOMBASA, KENYA

0710389727,0712725554

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## CONSULTANCY SERVICES FOR TECHNICAL SPECIFICATIONS FOR EQUIPMENT

### TERMS OF REFERENCE (TORs) FOR ENGAGING TECHNICAL SPECIFICATIONS FOR EQUIPMENT CONSULTANT

**Name of Country: Kenya**

**Project Name: East Africa Skills for Transformation and Regional Integration Project  
(EASTRIP)**

**Project ID No: P1633999**

**Purchaser: Kenya Coast National Polytechnic**

**Credit No: 63334-KE**

#### **Background**

Kenya Coast National Polytechnic (KCNP) was competitively selected by the World Bank and Government of Kenya to be a regional flagship TVET institution in January 2018 under East Africa Skills for Transformation and Regional Integration Project (EASTRIP). The project involves three countries; Kenya, Ethiopia and Tanzania of which five TVET institutions were selected from Kenya. KCNP is therefore developing a regional center of excellence in Marine Transport & Port logistics, a center which aims to develop competent graduates for the maritime sector

The main development objective for EASTRIP is to increase the access and improve the quality of programs in Marine transport and Port Logistics

To achieve this, we need to develop competency based curricula that meet International standards. In order to implement the CBET curriculum, the center will require state of the art equipment in line with the proposed programs.

Maritime training involves highly specialized equipment that requires expert from the industry to guide on the equipment that meets the International Maritime Organization standards.

It is for this reason that we are hiring a consultant to identify training equipment needed, come up with technical specifications and prepare a tender document.

#### **Eligibility Requirement**

The applicant consulting firm is expected to have the following qualifications:

- Demonstrated success in technical specifications for equipment in maritime/ related TVET sector
- Demonstrated capacity in reporting and information dissemination
- Demonstrated capacity in providing equipment/simulator for the maritime / related TVET sector for at least five (5) years
- Have good client relationships and timely delivery of results
- The applicant is expected to put together a team of appropriate experts to undertake the tasks as outlined in the scope of work hereunder
- Working experience in implementing projects funded by The World Bank, or other donor agencies in East Africa is an added advantage;

### Objectives

1. To use the list of the proposed programs to compile detailed specifications for the equipment to be purchased.
2. Prepare the tender document for procurement of training equipment.

### Scope of the Work

The consultant is expected to carry out the following:

#### 1. Identification of equipment for training:

- Develop a schedule and instruments for gathering information from industries and maritime stakeholders. The information gathered will inform the kind of equipment the industry needs for training.
- Using the proposed list of programs, come up with a detailed technical specification of training equipment including the cost of each equipment.
- Present the list to the project team and Chief Principal to obtain feedback

#### Proposed list of programs

S/No	Programme	Level
	<b>Marine Engineering</b>	
1.	Diploma in Marine Engineering	Diploma
2.	Craft Certificate in Marine Engineering	Certificate

3.	Craft certificate Ship & Boat building and maintenance	Certificate
4.	Refrigeration and air conditioning	Certificate
5.	Underwater Welding	Certificate
6.	Artisan in Seafarers	Artisan
7.	Top loader operations (fork lift and container handler)	Short course
	<b>Nautical Science</b>	
8.	Diploma in Nautical Science	Diploma
9.	Craft Certificate in Nautical Science	Craft
10.	Craft in Welding	Craft
11.	Artisan in Coxswain	Artisan
	<b>Shipping</b>	
12.	Diploma in Shipping	Diploma
13.	Craft Certificate in Shipping	Certificate
	<b>Ocean Freight</b>	
14.	Diploma in Maritime Transport and Port Logistics	Diploma
15.	Diploma in Clearing & Forwarding	Diploma
16.	Diploma in Warehousing	Diploma
17.	Craft Certificate in Maritime Transport and Port Logistics	Certificate
18.	Craft Certificate in Maritime Transport and Port Logistics	Certificate
19.	Craft Certificate in Clearing & Forwarding	Certificate
20.	Marine Journalism	Certificate
21.	Marine Insurance	Short Course
22.	Customs Declaration	Short Course

23.	Inspection Submission	Short Course
24.	Marine Law	Short Course
	<b>STCW Mandatory Courses</b>	
29.	STCW Elementary First Aid Courses	Certificate
30.	STCW Personal Survival Techniques Course	Certificate
31.	STCW Personal Safety and Social Responsibility	Certificate
32.	Proficiency in Security Awareness	Certificate
33.	Proficiency in Survival Craft and Rescue Boats	Certificate
34.	STCW fire Prevention and Fighting	Certificate

Note: These proposed programmes will be refined by the Industry advisory board

2. Compile a tender document with detailed technical specifications for the equipment
  - The tender document will be developed with all the technical details for all the equipment to be purchased. The document should include both priced and non-priced.
  - Draft tender document shall be presented to the Chief Principal for approval then later the final document shall be presented.

This consultancy work will be done by:

- i) Reviewing existing literature and recent studies on the maritime training and IMO requirements for training equipment
- ii) Interviewing key stakeholders including regulators
- iii) Questionnaires filled by the Maritime industry stakeholders
- iv) Using the programs list provided to identify the right equipment
- v) Undertaking simple analysis using the data collected

## **Outputs**

1. List of the equipment to be procured that covers all the proposed programs and within the budget specified in the Strategic Investment Plan ( 3 weeks )
2. A comprehensive Tender document for bidders to deliver the equipment both priced and non priced. (2 weeks )

## **Time Schedule**

The selected consultancy firm is expected to start assignment immediately after the signing of contract. Duration of this consultancy service is expected to be **five weeks** . Time schedule for each output is described above.

## **Partnership**

Applicants may partner with other organizations, companies or institutions to assist with defined activities.

## **Reporting**

The consultancy firm representatives will work closely with Centre Leader, and report all deliverables to Chief Principal on a regular basis.

Upon completion of the consultancy, the consultant will submit all final templates, data, and tender documents to the Chief Principal. The consultant is not able to publish any reports and data from the consultancy without written approval by the Chief Principal – Kenya Coast National Polytechnic.